

## Shelby County 109 Taxing District Minutes Regular Meeting January 14, 2022

Attendance: Chairman Rusty Newton, Kerry Magan, and Derek Gould. Wayne Karem attended via Face Time

Chairman Newton called the meeting to order at 8:40 a.m.

### **A: Administrative Items:**

A-1 Minutes of the December 10, 2021 regular meeting were presented. Motion to approve the minutes was made by Karem, seconded by Magan and approved.

A-2 Financial Report for December 2021 was presented. A motion to approve the financial report was made by Magan, seconded by Karem and approved.

A-3 The following fund transfers were presented to the Board:

1. \$15,000 from 20-001 (Employee Salaries) to 21-015 (Equipment and Maintenance)
2. \$10,000 from 20-002 (Employee Benefits) to 21-015 (Equipment and Maintenance)
3. \$10,000 from 20-002 (Employee Benefits) to 21-017 (General Maintenance) new scales
4. \$30,000 from 22-009 (Reserve for Transfer) to 21-017 (General Maintenance) new scales

The transfers were necessary to cover the expense of purchasing new scale operating equipment and software. Magan made a motion to approve the listed fund transfers. Karem seconded the motion and the motion carried.

A-4 An amended December Financial Report, which included the transfers enumerated in item A-3 was presented. Karem made a motion to approve the amended financial report. The motion was seconded by Magan and approved.

A-5 The Bill list for expenses incurred December 2021 was presented. Magan made a motion, seconded by Karem that the bills in the amount of \$ 112,197.66 (\$ 109,997.66 operating funds, and \$ 2,200.00 grant funds) be approved. The motion carried.

### **B: Active Items:**

B-1 a. Magan made a motion, seconded by Karem to go into closed session pursuant to KRS 61:810 section 1, Subsection c. The motion carried and the meeting entered into closed session.

b. Magan made a motion, seconded by Karem to open the meeting. The motion carried and the meeting was reopened. (Note: Agenda Item B-1 was addressed at the end of the meeting.)

B-2 Gould presented a 2022 holiday closure schedule for review and approval. Karem made a motion to approve the schedule which was presented. Magan seconded the motion and the motion carried.

B-3 In consideration of the current difficulties in recruiting employees for the 109 Taxing District Gould presented a recommendation for adjustments in the salary ranges for the various positions. After discussion Karem made a motion to approve the recommendation. Magan seconded the motion and the motion carried.

B-4 Gould presented a list outlining his recommendation for current employee promotions and raises. Magan made a motion to accept Gould's recommendation. Karem seconded the motion and the motion carried. Chairman Newton abstained from the discussion and vote.

B-5 Gould and Magan reported on the recent interviews of applicants for Recycling Coordinator I, and recommended that Kaitlin Downey be offered the position at a salary of \$15.00 per hour. Magan made a motion to offer Ms. Downey the position. Karem seconded the motion and the motion carried.

B-6 Chairman Newton informed the Board of a request by Bagdad Cemetery that that the District assist in the disposal of a recently demolished barn on the cemetery property. After discussion, Magan made a motion that the request be denied, as it did not conform to the policy approved by the board. Karem seconded the motion and the request was denied. Chairman Newton abstained.

### **C: Directors Reports:**

C-1 Gould presented the Recycling report: KACO made a visit to the facility and noted the need to give attention to the eye wash station and reinforced the idea that steel toed boots were required within the facility. The instruction seemed to also include Class D inmates when they return. The Board suggested that Gould contact KACO and ask for a review of the safety policy that was prepared over a year ago.

C-2 Gould presented the Solid Waste Director's report: Gould contacted the credit card processing company regarding the processing fee for transactions. Due to the average weight of materials crossing the scales the fee will be 2.95% + \$ 0.10 per transaction. The previously quoted price was 5.95%

C-3 Gould presented the Clean Community report.

**D: Old Business:**

**E: New Business:** None

**F: Public Comments:** None

The meeting was adjourned at 9.40 a.m.

The next regular meeting scheduling is February 11, 2022, 8:30 a.m.

A handwritten signature in cursive script, reading "Kerry P. Magan". The signature is written in black ink and is positioned above the typed name.

Respectfully Submitted, Kerry P. Magan, Secretary